

EARDISLEY CE PRIMARY SCHOOL

**GOVERNORS' MEETING HELD ON
TUESDAY 23RD JANUARY 2024 AT 5 PM**

Present:

PW (Chair)

C Ma

BK (Headteacher)

SR

SB

MSa

- 1 **Apologies** LB/MSm/AB/SE/CMo/JH **Action**

- 2 **Declaration of Interest** **SE**
None. Annual forms have been circulated for signature and return. All those that have not done so, please do asap.
- Code of Conduct** **SE**
Code of Conduct for current year has been emailed to Governors, all Governors to email the Clerk to state that they have read and understood the C of C for the current Academic year.

- 3 **Minutes of last meeting & Matters Arising**
Minutes of the meeting from 22nd Nov 2023 had been previously circulated, these were agreed as a true record and signed by Chair as correct.

4 **Headteacher's Report (previously circulated)**

Head had circulated her report prior to the meeting which she ran through. Discussion on Admissions. New pupil plus possible others. BK was asked if manageable. She confirmed it was.

Attendance – Big National focus – good, positive meeting with DFE officers. Continuing to work with and support families. Discussion on attendance procedures. 12 weekly attendance trawls. Q. Are there patterns with attendance/same children? A. Often the case and this is followed through with the forensic look at the attendance reports for individuals. Website has a whole section devoted to attendance now.

Safeguarding – Head ran through her report to update governors on salient information. Increase since Covid. Training meetings for Parents, and also for staff. The Training was of a very high caliber and will continue. LA SG audit has been completed by BK. Not very helpful as do not receive feedback.

SEND - Discussion on any current SEN needs. SEND register with separate monitoring register. **CQ** .Is it working? A. Yes but SEN is an ongoing process rather than an event and individuals need to be continually assessed.

Behaviour - No exclusions. BK reported an incident of racism, our first where a conversation had been overheard. She described the subsequent and appropriate steps that had been taken.

PPG – BK ran through the PPG profile and how we allocate funding.

School Performance

Constant preparation for tests. Booster groups with Yr6 by SM/Practice SATS.

Premises – Awaiting results on retrospective planning.

Parental Engagement

Reports will be going out this term. Discussion on School Day Times. Having consulted with bus company, the GB agreed on the 8.50 am – 15.20 pm time for the school day. Agreed to commence for summer term. Suggested longer lead in for year R? Tiredness? It was pointed out that the change will effect everything – clubs etc. but will have to be accommodated.

Curriculum

BK ran through. Discussion on French/Computing. Q. What languages taught at High School? A. Varies – now considered more important to get feel for a language than a specific one. There is a statutory requirement for KS2 to study a foreign language. Computer now covers wider technical focus, coding/programming. Edutech – strategy for IT going forward.

Monitoring

BK to get back to Governors regarding visits.

BK

Behaviour & Attitude

Visitors commented on how open children and staff were. Team Teach training is booked.

Leadership & Management

MAT meeting tomorrow – Fact finding. Q. Any Diocesan schools attending? A One is.

Early Years

CP undergoing training.

SIAMS

Good meeting with MSm. These meetings to review the Vision and discuss SIAMS will need to continue.

CQ .Is PPG for talented and gifted children still considered? At one time it was high on the agenda. A. PPG is bespoke as appropriate. No specific programmes. BK to look into the possibility of reintroducing this.

BK

- 5 **SDP/SEF (previously circulated)**
 BK ran through. First page important – summary. All had been addressed at meeting so good. Process of refining what we have continues. BK ran through targets.
CQ. Targets – would be handy to have national targets to compare and reasons? Also last years? BK/CMa to check. **BK/ CMa**
- SEF in packs given to Governors. – BK ran through. Things may need tweaking and additions. Is it too long? Suggested a summary would be a good idea. **BK**
- 6 **Curriculum Reports/Governor Reporting Cycle**
RE report ran through. Shared aims. Locally agreed syllabus with Hereford Diocese. Looking at possibility of working with ‘Open the Book’.
Geography report from SM ran through.
History report. MSa ran through his report. Possibility of whole school history quiz? **SR**
 Q. Does the time line help? A. Yes it is used a lot. SR mentioned she has some old coins she could lend to school.
- 7 **Policies for Discussion/Approval -**
 Policies had previously been circulated.
 HR Policies.
 All in favour of approving.
- Website looked at – all agreed how wonderful it looks. Many thanks to PA for her hard work on this. Query on Equality Statement?? BK to find out. AG to take over Facebook page **BK**
- 8 **Reports from Committees and Link visits: Governor Visits Cycle**
 None met.

9 **Finance SFVS & Skills Matrix**

SB told the GB there had been 2 Finance meetings. JSB well on track. SFVS and Skills Matrix discussed. Very thorough, done every year for LA. Proposed to be accepted by SB and seconded by CMA – agreed by all and signed by Chair.

SB informed GB that several policies had been adopted at the Finance meeting and minuted.

10 **Well Being Charter**

CMA ran through her report. Encourage open conversation about wellbeing and mental health. Discussed another visit into school and another survey in the summer. With OFSTED visit approaching, very important to support staff.

CMA

11 **Highways Issues**

Planning has been withdrawn for proposals at Tech Trucks. Parish Council have stated that yellow lines in the road would not be able to be upheld.

KM/PW/BK (working group) met to discuss issues. Waiting on fluorescent jackets for children which have been kindly sponsored by local business. Every child to receive one. Signage discussed for front fence. Banners? To draw attention to the school. Results of village road survey show 80% in favour of 20 mph limit for school. KM is compiling information on the near misses on the crossing. Options discussed.

12 **Health & Safety**

Report distributed from SBM updating GB on all H&S matters. All up to date. Ecology assessment. Hfds Council to conduct survey in old part of school at half term.

13 **AOB**

None

14 **Items for next Agenda**

15 **Dates of Meetings For Coming Year**

Weds 20th March 2024 5 pm

Tues 7th May 2024 5 pm

Tues 25th June 2024 5 pm

Weds 25th Sept 2024 5 pm

Meeting closed at 7.15 pm