

EARDISLEY CE PRIMARY SCHOOL

GOVERNORS' MEETING HELD ON TUESDAY 19TH NOVEMBER, 2024, AT 5 PM

Present:

PW (Chair)

CMa

DM

BK (Headteacher)

MSm

CMo (Vice Chair)

AB

SR

MB

- 1 **Apologies** LB, SB

Action

- 2 **Declaration of Interest**
None.

- 3 **Adopt new Parent Governors to the GB**
New Governors were formally adopted to the GB. Introductions made.

- 4 **Minutes of last meeting & Matters Arising**

Minutes of the meeting from 25th Sept 2024 had been previously circulated. These were agreed as a true record and signed by Chair as correct. Matters arising – none

Minutes of the Extraordinary GB Meeting held on 10th October 2024 had been previously circulated. These were agreed as a true record by Chair as correct.

- 5 **Headteacher's Report (previously circulated)**

As this was BK's last GB meeting, she thanked the board for their commitment and wished them all the best for the future.

The Headteacher had circulated her report prior to the meeting. She presented the report to governors, which enabled discussion and questions.

Staffing New TA in Rowan class has fitted in very well. Discussion on the need for support staff going forward.

Admissions 3 new children have joined, but 3 have left. Solid cohort for next September expected. Thank you to Chris for her work on sourcing a grant for EYFS provision. It is not something we could qualify for at this time.

Attendance –

Attendance is good at 95.58%. Slightly higher than the national average. Discussion on how the school is held to account. Attendance Policy will need reviewing ready for next term.

BK put forward to the board that a request had been received from parents regarding keeping their children on roll who will be potentially educated away from EPS for possibly 3 months. LA advice had been obtained. An in-depth discussion was held. The vote was not carried. BK to convey outcome to parents.

Safeguarding –

BK highlighted the main issues affecting pupils in school currently and going forward. Utmost vigilance continues to be the prevailing ethos.

SEND –

Discussion on going forward after BK leaves. Advert for permanent one day per week SENCO is out now. This and the SG role are of paramount importance. Discussion on the Educational Psychologist who is deemed to be excellent value for money and the GB would like to commit to continuing with her until the end of the Academic Year.

MSm left the meeting at 5.50 pm

Pupil Premium – All PPG were given winter coats donated by FatFace grant via Vanessa of FOES. Link to be sent out again for the SG refresher. CMA to send to JC

Clerk
send out
link

SG will be a bigger issue every year.

Behaviour- No suspensions. All the staff are doing a brilliant job.

Performance and Standards

Working towards SATS. Advert for Year 5/6 teacher has gone out.

Premises/Health & Safety

Governors agreed the outside play area has been transformed.

Parental Engagement – The SEND LHS visit was very positive. Discussion on LHS links. Possible Values Day with some of our ex-pupils attending.

Quality of Education – curriculum ran through.

Personal Development – Clubs discussed for January including possible public speaking.

Leadership and Management – Need to meet with PW & CMO

SIAMS – Diocese have been contacted regarding training. Inspection due and a lot work needed to prepare with staff. Rev Katie had suggested a bible for new starters - SB to be asked? Clerk reminded that all Year 6 leavers get a bible, and this is paid for by individual parishes.

The GB thanked BK for all her HT Reports over the years.

6 **Arrangements for January**

There was a discussion on the arrangements being made for January after BK leaves at the end of term. BK explained that an SLA was in place and that the new Executive Head would be in Eardisley for 2 and half days each week. (But responsible for EPS 5 days per week). Susan Mealand will be Head of School and cover 3 days a week, teaching Yr 5 and 6 for 1 day per week. A Yr 5/6 teacher post has been advertised to cover 4 days per week – interviews to take place in December. Q from GB member – How long is the SLA in place for? A. 2 terms. It was noted that this would need reviewing promptly.

Other areas were discussed such as the cover of PPA/Senco role and Safeguarding. It was decided that a review meeting should take place at the end

of the Spring Term.

7 **Staff Governor**

This had been advertised in School and waiting for any applications. If there were more than one application, it would go to a vote.

8 **SDP/SEF (School Development Plan / School Self-Evaluation Form)**

Not discussed this time. BK to liase with SD.

BK

9 **Curriculum Reports; Governor Reporting Cycle**

BK read through the reports; Reading/Writing/RE/PSHE/MFL/Music/Art/DT

It was noted that the music action plan is now on the website. BK to send reports out to Governors. BK

10 **Policies for Discussion/Approval**

None – but the GB officially adopted the policies previously approved at the last Finance Meeting. Anti Fraud/Finance & Procedures/Whistleblowing/Gifts & Hospitality (previously circulated)

SR mentioned that the policies may need amending with BK leaving. It was decided that HT could be amended to Ex Head for all policies. SG and Whistleblowing Policies will need reviewing. Also Attendance and Behaviour Policy needs updating.

(It was suggested that there be a meeting with Ex Head/HofS and SG Gov as soon as possible.)

11 **Reports from Committees and Link visits: Governor Visits Cycle**

None have met since the last meeting.

12 **Finance**

Finance Minutes and Reports for School Fund Account had been previously circulated.

School Fund Account was approved by GB and signed by the Chair and HT.

13 **Well Being Charter**

CMA to send copy of Wellbeing Charter to Clerk. And cards to give out to new staff.

C Ma/Clerk

Time of change – wellbeing very important. Q. Will staff still get their birthday day off? To be confirmed. Reassurance needed that TA contracts will continue? Chair gave thanks to CMA.

14 **Highways Issues**

Discussion on funding for Lollipop Person. 1 year funding guaranteed and another year verbally promised.
Hoping for improved crossing signs. PW mentioned that at the last Parish Council Meeting, there is possibility of lights. Discussion on zebra crossing and how to use – Highway Code to be checked and Clerk to send information to parents.

Clerk

15 **Health & Safety**

H & S report had been previously sent out to all Governors.

16 **AOB**

SR mentioned FOES were looking at ways to donate for projects. Outdoor Classroom?
PW read a letter out to the GB thanking BK for her hard work and commitment. (Letter to be sent to Clerk to be attached to minutes)

PW

17 **Items for next Agenda**

None mentioned

Dates of Meetings for Coming Year

These may well have to be amended to suit SD's timetable;

Tuesday 28th January 2025 5pm

Wednesday 19th March 2025 5pm

Tuesday 13th May 2025 5pm

Wednesday 2nd July 2025 5pm

Wednesday 23rd September 2025 5pm

Meeting closed at 7.10 pm



3rd Feb 2025