



LETTINGS POLICY

- We do not wish to let the premises as a commercial venture but are quite happy to let for the benefit of local community groups.
- Each letting will be considered on an individual basis.
- The conditions on Letting Form Application/Invoice will apply to all lettings.
- The rates for lettings are continually monitored and will be reviewed regularly by the members of the finance sub committee (governors).
- All hirers should produce proof of adequate Public Liability Insurance at a minimum of 1 million pounds. Insurance can be obtained from the Herefordshire Council at the time of booking at an extra cost.
- All hirers will be given a leaflet setting out fire procedures, position of fire exits and extinguishers, first aid arrangements and the location of the nearest public telephone.

LETTINGS CHARGES

Friends of Eardisley School

Free

Other Groups – according to charges shown in Appendix 2 & 7 of the County's letting arrangements or by agreement with the Governors' Finance Committee.

Summer	Hall plus toilets for 2 hours	£2.50
	Caretaker's fee	£8.90
	Plus 30% of Caretaker's fee	£2.67
		£ 14.07
Winter	Facilities as above	£5.50
	Caretaker's fee	£8.90
	Plus 30% as above	£2.67
		£ 17.07

Signed Chair of Finance Governors
October 2024