



# Eardisley CE Primary School

*In all that we do, our values shine through*



# School Prospectus 2024-2025

# Welcome from Mrs Knight, Headteacher

*OFSTED 2024 - Good! With Outstanding Early Years!*

*SIAMS Inspection 2019 – Excellent (the highest – and rarest grade!)*

*Values-based Education Quality Mark 2019: Enhanced  
(the highest – and rarest grade!)*

*Artsmark 2019 Silver!*

*RE Quality Mark 2020 Gold!*

*School Games Award 2023-2024 Gold!*

Throughout children's education at Eardisley CE Primary School there is a focus on academic accomplishment and the development of rich personal skills. We support each child to reach their potential and to discover their unique talents. We hope that every day will be for them a journey of discovery and success.

The school dates back to 1857. The original buildings are still in use and have been adapted to meet the needs of modern education. The school is situated in beautiful grounds at the centre of the picturesque village of Eardisley. It is at the heart of the community and village life. As a church school we have especially strong links with the local church, St Mary Magdalene. The rector, Reverend Marcus Small, leads worship at school each week and the school attends church services termly. The community - and the people in it - are seen as an integral part of our children's education and curriculum work makes full use of local resources.

The children are bubbly and focused; the staff are talented and dedicated; the parents are enthusiastic and supportive. I am so proud of this school. With its natural grounds, exciting curriculum and superb ethos, this is a place where children want to be!

Why not come and see for yourselves?

I look forward to meeting you and hope you will come to share my enthusiasm for this exceptional school.



**Mrs Bridget Knight**  
Headteacher

*“This has got to be the best school in Herefordshire! “ Pupil, age 10*

*“Our school has values to help the pupils have kindness and lots of friends.”  
Pupils, age 9*

*“Everyone has a bond here...there’s a team spirit. Everyone has a role to play.” Parent*

*“I think Eardisley School is outstanding and I wouldn’t change a thing!” Parent*

*“We’re a small school so it’s like one big family and it’s easy to connect with people.” Pupil,  
age 11*

*“All my experiences of the school, staff and children have been exceptional.” Parent*

*“An outstanding school. I would highly recommend it to other parents.”*







## Our Vision and Values

Eardisley CE Primary School is a Christian values-based school, and these values underpin all that we do.

This approach enables children to discuss, explore and reflect upon those values we live by which make us thoughtful, caring and responsible citizens.

We explore each Christian value month by month during our assemblies and lessons. Through this our children develop an understanding of themselves and their behaviour and are helped to realise how their actions affect others.

Our Christian values-based approach encourages commitment, effort and high standards in all that we do. These virtues are reflected in all that Eardisley CE Primary School stands for. They have been translated by the School Council to form our school values for living and learning.

This year, the School Council has chosen the following Christian values for us to reflect upon as a school in conjunction with our British values:

	<b>Christian Values</b>	<b>British Values</b>
September 2024	Friendship	Respect & Tolerance
October 2024	Hope	Individual Liberty
November 2024	Care	Respect & Democracy
December 2024	Kindness	Mutual Respect, Rule of Law & Tolerance of Other Faiths
January 2025	Unity	Mutual Respect & Rule of Law, Democracy & Tolerance
February 2025	Responsibility	Rule of Law, Tolerance & Democracy
March 2025	Humility	Respect & Individual Liberty
April 2025	Belief	Rule of Law & Individual Liberty, Democracy & Tolerance
May 2025	Determination	Respect & Individual Liberty
June 2025	Courage	Democracy & Rule of Law
July 2025	Empathy	Tolerance & Individual Liberty

## Our School Staff

We are justifiably proud of all our staff at Eardisley CE Primary School. Our staff are qualified and dedicated professionals, committed to providing the highest standard of teaching. For a relatively small school we can offer a surprisingly wide range of specialist skills that benefit our children, both through our core teaching and teaching assistant staff.

In addition to our core staff we ensure we access an even broader range of expertise through long and short-term connection with a range of specialist teachers who provide musical, sporting and academic tuition.

### Teaching Staff

Mrs Bridget Knight, Headteacher, Designated Safeguarding Lead

Mrs Susan Mealand, Assistant Head, Oak Class Teacher (Years 5-6) Monday-Thursday  
(Mrs Knight on Fridays)

Miss Caitlyn Hoskins, Beech Class Teacher (Years 3 & 4)

Miss Annabelle Griffiths Willow Class Teacher (Years 1 & 2)

Miss Chloe Pritchard, Rowan Class Teacher (Year R)

### Teaching Assistants

Mrs Jacqui Lewis (Oak Class)

Miss Jen Howard (Beech Class)

Mrs Chantel Compton (Willow Class)

Mrs Angela Evans (Rowan Class)

Miss Jenna Wayne Smith (SEND & Forest School)

Mrs Debbie Morris (Rowan Class)

Mrs Kelly Prior (Rowan Class)

### Lunchtime Supervisors

Miss Jenna Wayne-Smith

Mrs Elaine Plumstead

Mrs Amanda Wyatt

Mrs Ann Preece

### Security Officer/Cleaner

Mrs Kelly Howard

**Handyperson** Mr Merv Higgins

### School Business Manager

Mrs Penny Amos

### Finance Officer

Mrs Julia Bluett

### Administrative Assistant

Mrs Juliet Clark

### Additional Teaching Staff

Mrs Charlotte Hold, Piano

Mr Conor Hall, Guitar

Herefordshire Music Service 'Wider Opportunities'

Luctonians Sports

Presteigne Swimming Pool Staff

Eardisley Tennis Club

## Our Governors

The Eardisley CE Primary School governors are committed volunteers who work hard to support and advise the school.

They make a significant contribution to the school's success; they know the school well, each having specific areas of responsibility, and connect with the school on a regular basis.

Please feel free to approach them directly if you have any questions or via the school office – especially if you would like to join our Governing Body. The period of appointment for all governors is four years.

**Our Governing Body is made up of the following people:**

Name	Position	Type of Governor	Term of Office
Phillip Whittall	Chair	Co-Opted	01.09.23 - 31.08.27
Carol Morris	Vice Chair	Co-Opted	01.09.23 - 31.08.27
Chris Malone	Governor	Local Authority	25.01.22 - 24.01.26
Marcus Small	Governor	Ex Officio	
Susan Brown	Governor	Foundation	01.09.21-31.08.25
Lucy Blake	Governor	Co-Opted	28.09.21-27.09.25
Angharad Blandford	Governor	Parent	13.07.21-12.07.25
Michael Browning	Governor	Parent	19.11.24-18.11.28
Douglas Munford	Governor	Parent	19.11.24-18.11.28
Suzanne Raymond	Governor	Parent	15.03.22-14.03.26
Bridget Knight	Governor	Ex Officio, Headteacher	
Vacant	Governor	Staff	

## Our School Organisation

There are currently 111 pupils on roll. Our classes are organised as follows:

Reception - Rowan Class  
Years 1 & 2 – Willow Class  
Years 3 & 4 – Beech Class  
Years 5 & 6 – Oak Class

All children belong to a School House:

- Kilvert
- Gwynne
- Garrick
- Elgar

Children are encouraged to contribute to the success of their house through their behaviour, effort and achievement. House points awarded are collated each week with the winning house being celebrated in our Achievement Assembly. Individually, children collect gold stars towards personal Bronze, Silver and Gold awards.

## The School Day

Eardisley CofE Primary School currently offers total weekly hours of 32.5 for compulsory attendance.

The School gates open at 8.30am.

**The school bell rings at 8.50am and all children must arrive by this time.**

**School finishes at 3.20pm for both Key Stage 1 and Key Stage 2.**





## Applying for a School Place

Please see our Admissions Policy on our school website.

### Come and visit us

If you are interested in your child attending our school, you are welcome to come in and visit us.

You can arrange a visit on 01544 327262

or by emailing [admin@eardisley.hereford.sch.uk](mailto:admin@eardisley.hereford.sch.uk).

Mrs Bridget Knight will be able to discuss admission with you.

### Applying to come here

Once you decide you would like a place in Reception or at any other time after this, you must make a formal application. You can do this by applying to the Local Authority and not direct to the school.

For the Normal Round intake into school, children are offered places to start in Reception at the beginning of the September term after their fourth birthday. Children who are admitted to a vacancy at any time after this point are called 'Out of Year' Admissions.

### The Local Authority

Herefordshire Council publishes information about admissions and its own policies to support the admissions application and appeals process. This is at <https://www.herefordshire.gov.uk/schools-education>

Applications for all of the below and the appeals process and admission process for children with an EHCP, additional learning needs or a disability can be found at this address:

- **Reception place** for September 2025
- Primary place **out of year**
- Primary place **mid year**

## A World Class Curriculum

We strive to give our children the best. Through vibrant curriculum experiences, Eardisley CE Primary School aims to ensure that its children are equipped with the skills, attitudes, knowledge and understanding they need to excel and successfully navigate the ever-changing demands of their world. Please see our website for more detailed information for each subject. We also undertake to ensure that our children have a spiritual and moral framework through which to understand the values on which civilised societies operate.

To find out more about our curriculum our school is following please do contact Mrs Knight, Headteacher.

Throughout our challenging curriculum we promote:

High expectations

- Learning skills such as self- confidence, application and thinking for ourselves
- High quality products and outcomes

We offer:

- Meaningful and engaging curriculum experiences
- Group and individual support
- Opportunities for further personal investigation

### More about the curriculum

The National Curriculum identifies five 'core' subjects that form a major part of the school's teaching programme. These are English, Maths, Science, Religious Education and Information and Communications Technology (ICT). In addition, there are 'foundation' subjects of History, Geography, Art, Music, Design and Technology and Physical Education. These are generally taught as distinct subjects but wherever possible links are made between them so that children can see how aspects interrelate.

At Eardisley CE Primary School we follow the National Curriculum but seek to educate more broadly and beyond its limits wherever possible, we offer Personal, Social and Health Education, Philosophy for Children, Global Education and whole-class and individual instrumental tuition. In addition, we offer a rich variety of opportunities for sport, drama and presentation.

Careful long and medium term planning by staff ensures that there is continuity and progression in the children's learning and that work is appropriately differentiated for their needs.

The professional expertise of the staff at Eardisley CE Primary School is constantly developed through reflection and professional development opportunities. For the staff, as for their children, education is a continuous and life-long learning process.

## Assessment

Eardisley Year 6 SATs results 2024				
Subject	%of pupils at least expected standard	National 2024	% of pupils at Greater Depth	National (2023)
Reading	82%	74%	35%	29%
Writing	76%	72%	23%	13%
Maths	70%	73%	23%	24%
Grammar, spelling and punctuation	52%	72%	23%	30%
Reading Writing and Maths combined	65%	61%		

Year 1 Phonics Check 2024	
Eardisley	National (2023)
71%	80%
Early Years Achieving a Good Level of Development (GLD) 2024	
Eardisley	National (2023)
81%	67%

## After School Clubs

### Swallows After School Care Club

We offer an after-school care club called Swallows 5 days a week. Swallows can take up to 15 children from 3.20 – 5.30 pm. Bookings have to be in advance and are booked on Parentpay. Please enquire in the office if you would like more details.

### Extra Curricular After Schools Clubs are free

The school is proud of its outstanding provision for curriculum enrichment and offers children of all ages a wide choice of after school activities. These include:

#### Mondays

- Years 1 & 2 Sports Club with Luctonians
- KS2 Gardening Club run by Mr Hichens & Mrs V Pritchard

#### Tuesdays

- KS2 Sports Club run by Luctonians

#### Wednesdays

- Years 1 & 2 Lego Club run by Miss Griffiths
- KS2 Football Club run by Mr Morris and Mr Browning
- KS2 Netball Club run by Luctonians

#### Thursdays

- Year 2 + Library Club run by Miss Hoskins & Mrs Mealand

In addition to this, children experience a wide range of trips and visits, both within and beyond the local area, and have the opportunity to work with children and staff from other schools.



## Attendance and Punctuality

Please see our school website for our Attendance Policy.

Good attendance and punctuality remain a top priority for us at Eardisley CE Primary School. Working in partnership with parents and carers ensures children have the best chance to achieve their academic potential and have a real opportunity in further education and the world of work. It will also enable children to:

- Access the lessons needed to achieve their expected grades
- Maintain friendships and develop new ones
- Have access to social and sporting events offered by the school
- Explore potential life skills
- Develop world habits such as good punctuality which are essential to thrive in the world of employment.

We strive to ensure the children have the best opportunities to be the best they can be, to feel safe and supported in school, and to develop a sense of belonging both with their peers and as a wider part of our school community. To support that, regular attendance will be key.

### Giving your child the best start

90% attendance may seem like an acceptable level of attendance, however in reality that means your child misses half a day of school every week, the equivalent of 19 school days (almost one whole month), during the year. Children who miss this amount of school do not achieve as well as their peers who attend more regularly.

We expect all pupils at Eardisley CE Primary School to attend school as regularly as possible. Our ambition for every child is 100% attendance.

	Impact over 1 school year	Impact over 5 school years
100% Attendance	0 days missed	0 days missed
95% Attendance	9 days of absence 1 Week and 4 Days of learning lost	¼ year learning lost
90% Attendance	19 Days of Absence 3 Weeks and 4 Days of learning lost	½ year learning lost
85% Attendance	28 Days of Absence 5 Weeks and 3 Days of learning lost	¾ year learning lost
80% Attendance	38 Days of Absence 7 Weeks and 3 Days of learning lost	1 year learning lost
75% Attendance	47 Days of Absence 9 weeks and 1 day of learning lost	1 ¼ years learning lost



We recognise that on occasion some children may experience illness or have exceptional reasons preventing regular attendance. To assist parents deciding whether their child is too ill to attend school or otherwise, the NHS have produced a guide that you may find useful:

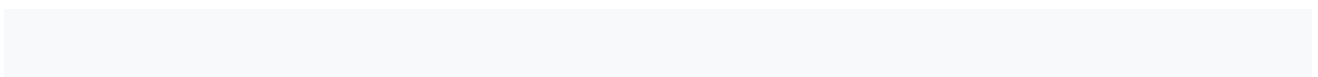
[Is my child too ill for school? - NHS \(www.nhs.uk\)](https://www.nhs.uk)

We know being a parent/carer can be challenging at times and we are here to help if there are any problems affecting your child. We will work with you to ensure any identified barriers are discussed so we can best support your child's wellbeing and education. All schools work closely with Early Help, Health and the Local Authority teams who may also be able to help if needed.

As parents/carers you can best support your child to secure regular attendance and punctuality by:

- Ensuring a good bedtime routine to enable your child to get enough sleep.
- Establishing a good routine each evening and each morning so your child is prepared for the school day ahead.
- Making sure your child attends school every day it is open, unless there is an exceptional reason preventing this.
- Ensuring your child arrives at school on time every day by 8.50 am
- Arranging dental and medical appointments outside school hours wherever possible, where this is not possible ensure your child attends before and returns promptly afterwards.
- Informing the school if your child is ill and too unwell to attend.
- Taking absence seriously – if your child is not wanting to attend, or has not attended as you expected why is this? Are they putting themselves at risk – Who are they with? What are they doing? Do you know who they are talking to online?
- Taking any holidays during school holiday periods, and not during term time - If children are taken out of school for a one-week holiday every year and have an average number of days off for sickness and medical appointments, then by the time they finish Year 11, they will have missed the equivalent of two entire terms of schooling.
- Talking positively to your child about school and taking an interest in their school day.
- Attending parents' evenings and school events.
- Praising and rewarding your child's efforts and achievements at school.
- Supporting school staff by working in partnership to best manage and support your child with any difficult or challenging behaviour or circumstances.
- Discussing any problems or difficulties with the school as soon as they arise – staff are here to help.

We look forward to working in partnership with you to support your child's education.



## Absence in term time

Every minute of every school day is vital and pupils will only be granted authorised absence by the school in exceptional circumstances. A family holiday is not normally considered by the Government to be exceptional and therefore, no term time holidays will be authorised by the school.

Our school will only grant term time holidays or leave of absences in exceptional circumstances, we do not consider a family holiday exceptional.

If a parent or carer wishes to request a period of leave of absence for their child, they are required to write to the Headteacher by completing the appropriate leave of absence form. This should be done before any flights; holiday bookings or other arrangements are made.

A school can only grant Leave of Absence if

- *A request for leave of absence is submitted before leave is taken*
- *And the Headteacher believes the reason is exceptional*

If the request is denied, the school will inform the parent of the reason and the request will be noted.

## Penalties for unauthorised absence

If your child is absent from school and the absence is not agreed by the head teacher, this will be recorded as unauthorised absence. If the national threshold of 10 unauthorised absences in a 10-week period is met, the school will notify us and you may face a penalty notice and/or other legal action.

A penalty notice is issued to each parent for each child.

A first penalty notice issued to a parent for a particular child will be charged at **£80 if paid within 21 days**, or **£160 if paid within 28 days**.

If a parent receives a second penalty notice for the same child within a rolling three-year period, they will not be given the opportunity to pay the lower amount and will be required to pay **£160 within 28 days**.

A third penalty notice cannot be issued to the same parent for the same child within three years of the date the first penalty notice was issued. If the national threshold is met for a third time, (or subsequent times), within the three-year period, other action such as prosecution under Section 444(1) or 444(1) (a) Education Act 1996 will be considered.

There is no appeal against a penalty notice.

If you do not pay a penalty notice this may lead to legal proceedings under Section 444(1) Education Act 1996. If found guilty, parents/carers can be fined up to £1,000, ordered to pay local authority costs, a victim surcharge and would receive a criminal record.

## **Be on time**

When a child is late it is not only impacting on their attendance, but it is also disruptive to the rest of the class when they are settled and starting their lessons.

School drop-off starts from 8.30am and children will need to be in school by 8.50am to start their lessons. Parents must drop off their child at the gates where a member of staff will be present.

Registers open at 08.50am

Any child arriving between 8.50am and 9.05am will be marked as late

Any child arriving between 9.05 and 9.20am will be marked down as Late (after the registers have closed)

Any child arriving after 9.20am will be marked down as an unauthorised absence

If your child is not going to be in school you must let the office know by 9.05am please

If you are facing difficulties getting your child into school, it is important to discuss this with School at the earliest opportunity. We are here to help!

## **Behaviour**

Eardisley CE Primary School has a deservedly good reputation for excellent behaviour, and for the quality of the relationships between children and between children and staff. We believe that effective learning and quality relationships go hand in hand.

At Eardisley CE Primary School we make school life a positive and enjoyable experience by providing an environment which is friendly, caring and secure. Confidence and self-esteem is promoted in children and adults alike through an emphasis on mutual respect and consideration for others.

Children are encouraged to be polite and well-behaved at all times. They are taught about good behaviour in assemblies and lessons and adults take every opportunity to model and reinforce good standards. Good behaviour is noted and rewarded and used as an exemplar to other children through verbal praise and acknowledgement and through our system of house points and weekly Merit Certificates and Values Awards. The children are responsible for formulating and keeping their class rules and our School Qualities, and they understand the rewards and sanctions involved.

The school environment is such that emotional, verbal, physical and racist bullying and vandalism are unacceptable and are not tolerated. Strategies for dealing with behavioural issues are positive wherever possible, and appropriate to the child's age. When sanctions are applied, the emphasis is on making reparation for damage done. Wherever there is a continuing problem with a child's behaviour, we arrange to discuss the issue with the parents. A joint approach is always beneficial to the child.

Further information and policies are on our school website.

## GDPR

Details of pupils' addresses and contact numbers, together with academic records and other information, are kept on the school's database. In accordance with the Data Protection Act parents have a right of access to all of this information on written request. A copy of our Privacy Notice is on the school website.

For safeguarding reasons, we do ask that parents and carers taking photographs at school events, such as productions, services, Sports Day and sporting fixtures, respect the privacy of all families and only post pictures of their own children on social networking and other internet sites.

### Transfer to High School

Details of the Local Authority's arrangements for transfer to secondary school are available on [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk) or ask in the school office.

## School Meals

Our school lunches are provided by The Royal Oak, Gladestry. The lunches are served in our School Hall and the children are supported by Mid-Day Supervisors.

We encourage children to eat with a knife and fork and develop their social skills as they talk and eat together.

The lunches are freshly prepared daily using local and seasonal ingredients where possible.

Children are able to choose from a meat/fish course or a vegetarian course. Desserts are mostly home-made. Bread is available daily. Packed lunches can, of course, be brought in from home if parents prefer.

All Key Stage 1 pupils (Reception, Years 1 & 2) receive free school meals.

The cost of a school meal for Key Stage 2 children (Years 3, 4, 5 & 6) is **£2.70**. Meals should be booked and paid for in advance [via ParentPay](#)

### School Milk

Children have the opportunity to purchase milk from Cool Milk. Details will be provided by the School Office. Children under 5 and on benefit-related Free School Meals are eligible for free milk.

## Snacks

We encourage healthy eating and provide each infant child with a piece of fruit, such as an apple, orange or pear each day as a snack.

## Free School Meals

All primary school children in Reception year, Year 1 and Year 2 in Herefordshire are entitled to school meals.

Free school meals are available to children in other year groups if you or your partner receive benefits. If you receive benefits and your child is in Reception year, Year 1 or Year 2, please complete a free school meals application form, as School can get extra funding if you do. You only need to complete one application form for all your children, even if they attend different schools within Herefordshire.

### Who can apply for free school meals

You can apply for free school meals if you receive any of the following benefits:

- Income Support or Income Based Job Seekers Allowance
- Income-related Employment and Support Allowance
- Universal Credit if NET earnings do not exceed £616.67 per month (or £7400 per year)
- Pension Guarantee Credit
- Child Tax Credit, where Working Tax Credit is NOT in payment AND your annual income does not exceed £16,190 (as determined by HM Revenues and Customs)
- Working Tax Credit 'Run On' (a 4 week payment when your employment has ceased). Please note if you are receiving standard Working Tax Credit you would NOT be eligible.
- Support under Part VI of the Immigration and Asylum Act 1999

Online forms are available on our school website or [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk).

## Medical

### Administration of Medicines

Should your child need to have medicines or inhalers administered during the school day, please call at the office and complete our medicine form and leave the medicine with the office staff. Please collect the medicine yourself at the end of the day.

If your child is asthmatic, you will be required to complete our asthma form.

If your child has any form of medical condition that could affect them in school or could require a particular form of treatment or care, please let us know. Information will be treated as confidential.



## **Illnesses and Accidents**

If a child becomes ill during the school day, we will contact parents or carers so that s/he can be taken home. If a child has an accident in school any necessary first aid will be carried out by one of our staff first aid certificate holders. Whenever a child receives a significant injury, full details are recorded in the accident book and parents are informed through a letter or phone call. If it is felt that the child should receive further medical attention, parents will be contacted immediately.

## **School Nursing Team**

If your child has a problem that is likely to affect your child's schooling, the school nurse may be able to help. She is also there to help if you have any other concerns about your child's health or development at any time while your child is attending school. In the first year of school your child will have a vision test, offered vaccinations and in Year One a hearing test. Your child may also be weighed or measured. The school nurse may contact parents individually after these tests if necessary. If you have any concerns about any of these procedures, please do discuss these with the school nurse.

# **Parental Engagement**

We operate a welcoming 'open door' policy, positively encouraging the co-operation and close involvement of parents. We want to learn more about your children from you, and to discuss ways in which you can help and encourage your child in all aspects of education. Before enrolment, parents are invited to bring their children to visit to meet the staff and familiarise themselves with the school. Children are invited to spend several sessions with us during the half term prior to officially starting school.

A weekly newsletter provides current information and news. The newsletters are sent out each Friday by email and are also available on the school website.

Many parents work voluntarily in the school on a regular basis and/or respond generously to specific requests for help if they cannot make a regular commitment. Any help with activities such as reading, cooking, art and craft work, maths games and preparing resources is very much appreciated.

If you would like to become involved in any way, we would be delighted! Please talk to your child's class teacher and we will arrange for a DBS check to be put in place. We also welcome any parents who want to come and spend some time in school to find out what goes on!

## **Parents' Evenings**

Formal parents' evening to discuss your child's progress and targets are held each term. In the Spring term, your child will receive an Annual Report which is sent out prior to the spring term parents' evening and which gives an overview of progress and next steps in all the curriculum areas.

In addition to this, you are welcome to meet informally with your child's class teacher or the headteacher, either at the beginning or end of the school day, or by a prior arrangement on almost any day.

We aim to hold regular curriculum workshops to keep parents informed about educational development and to give ideas for how to help children at home.

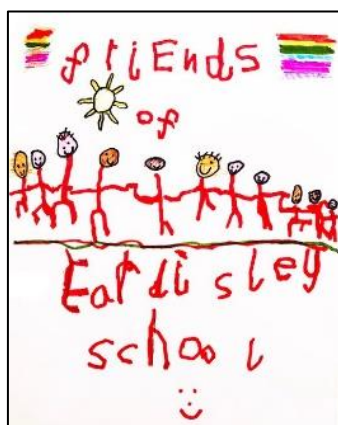
Eardisley CE Primary School we view education as a partnership with parents and the wider community and we celebrate the fact that education is a two-way process between home and school. In this way, we all work together to enhance school life and maintain an environment of enjoyment and achievement. We are delighted to have a core of parent volunteer class helpers who support children's learning on a regular basis.

## PARKING

As in all schools there is very little space for parking. We ask parents not to bring their cars into the car park at the start or end of the school day as this is needed for staff and the school bus. Instead, please park elsewhere locally and be respectful to the village residents.

## PTFA – FOES

### Friends of Eardisley School



Eardisley School PTFA is a focal point for parental involvement in the school and is open to all parents. It has an elected parent Chair, Secretary and Treasurer.

It is a friendly group that works hard for the benefit of the children in the school and provides another link between home and school.

With budgets a constant concern, the focus of the PTFA is naturally on fund-raising. Fund-raising events have a social flavour and the focus is on getting to know people and having a good time as well as raising money for the school. We are grateful for the generosity shown on all our fund-raising events, which have enabled us to further enhance our school.

## **Safeguarding**

***At Eardisley C Primary School we recognise that Safeguarding is EVERYONE'S priority. This means we all work together in the best interests of the child***

As a values-based, caring school community we pledge to do our utmost to ensure that every child is safe and happy at all times.

**Designated Safeguarding Lead: Mrs Bridget Knight**

**Deputy Designated Safeguarding Lead: Mrs Mealand**

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**If you are worried about a child in our school, please speak to any of the above staff immediately**

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**If you are worried a child is in danger you can call MASH (Multi Agency Safeguarding Hub) on  
01432 260800 or 01905 768020 (Out of Hours)  
or call 999**

## **SEND**

Eardisley CE Primary School is a truly inclusive school. All our staff ensure that every child is offered the opportunity to achieve their full potential, including those with Special Educational Needs (SEN).

A child has special educational needs if he or she has difficulties or disabilities that make it harder for them to learn than most other children of about the same age in a mainstream school. Some children will need extra help and support from us for some or all of their time at Eardisley CE Primary School and we are always happy to help, both directly and through accessing a wide range of external support and expertise.

The Special Educational Needs Co-ordinator (SENCo) at Eardisley C E Primary School is Mrs Knight. If you have any queries relating to your child or SEN provision, please feel free to contact her on [bknight@eardisley.hereford.sch.uk](mailto:bknight@eardisley.hereford.sch.uk) or telephone: 01544 327262.

## **School Policies**

Policies are available on the school website. If you would like a paper version of any of the documents, please request them at the School Office.

## **Term Dates**

### **SCHOOL TERM AND HOLIDAY DATES FOR 2025/26**

#### Autumn Term 2025

Term Starts Wednesday 3rd September 2025  
Half Term Monday 27th October - Friday 31st October 2025  
Term Ends Friday 19th December 2025

#### Spring Term 2026

Term Starts Wednesday 7th January 2026  
Half Term Monday 16th February - Friday 20th February 2026  
Term Ends Friday 27th March 2026

#### Summer Term 2026

Term Starts Monday 13th April 2026  
Half Term Monday 25th May – Friday 29th May 2026  
Term Ends Friday 17th July 2026

Good Friday: Friday 3rd April 2026  
Easter Monday: Monday 6th April 2026  
May Day: Monday 4th May 2026  
Spring Bank Holiday: Monday 25th May 2026

## Transport

Transport is organised by Herefordshire Council in some cases. The service will run at the beginning and the end of the normal school day and no transport is available for out-of-hours activities. They will provide home to school transport if your child is attending their nearest school and:

- They live over three miles from school (over two miles if they're under eight), or
- They have income-based free school meals and live over two miles from school, or
- Their route to school is less than three miles, but too dangerous to walk even when accompanied

If you don't qualify for free transport you may be eligible for the Vacant Seat Payment Scheme. If the council has a spare seat on a bus they may be able to 'sell' that seat to you in return for a termly contribution.

If your application is approved a bus pass will be sent to school for collection on the first day of term. You will need to meet the allocated bus at a stop along its existing route, and travel between home and the stop remains the responsibility of parents.

To apply for a place you will need to contact [School and college transport – Herefordshire Council](#)

## Uniform

The Eardisley CE Primary School uniform is smart, yet practical. We make every effort to keep costs as reasonable as possible.

### The uniform consists of:

- dark grey/black trousers/shorts/skirts red polo shirts
- sweatshirts with logo and/or zip-up fleece
- red gingham dresses in summer (optional)
- and sensible black/brown school shoes

### Coats

As the weather is unpredictable, having a waterproof jacket at school is often very useful but throughout the winter months your child will need to have a warm coat.

### PE Kit

Your child will need a PE kit of

- Red t shirt
- Black shorts



- Pumps or trainers
- They will also need tracksuit bottoms or leggings for outdoor sport in the colder weather

Pupils can wear their PE uniform to school on their allocated PE days.

In Beech and Oak Classes (KS2) children will sometimes need football boots – teachers will send out this information if required.

Children in Years 1 – 6 will also swim for one term and separate letters will be sent out about this.

### **Suppliers**

We offer two providers who will supply items of uniform with our logo and additional items you may need for your child.

We also have a supply of second-hand uniform in good condition available through FOES. Please ask in the office for contact details.

Clubsport, is a local company (Kington) and is offering a range of uniform items at competitive prices. They will offer a click and collect service to save on delivery charges for any order placed over the internet. Items can be collected from any of their stores.

Alternatively, you can go into the shop and see for yourself what they offer.

Our alternative school uniform supplier, School Trends, also provides an online system for parents to order our school uniform. Please click on the link [FIND YOUR SCHOOL](#) and enter Eardisley.

A full range of school uniform is available for you to browse and order, including; trousers, skirts, shorts.

There are also additional items available such as fleeces, coats, cardigans, hats and school bags all of which have the Eardisley CE Primary School logo and all of which are functional and look smart too.

Please come and speak to us at any time if you have difficulties with affording the school uniform – we are here to help!

### **School Bags and Drinks Bottles**

A Book Bag is provided for each of our new children by the school. This is a valuable link between school and should be brought into school every day. Book bags are available from Clubsport in Kington should you need a replacement. We encourage pupils to bring a drink of water to school in a named water bottle, please ensure it is child friendly and easily sealed to avoid leakage.

## **Jewellery**

For safety reasons, children should not wear jewellery to school. Children with pierced ears may wear small studs, providing that parents accept full responsibility in the event of any related accident. Pupils should not wear earrings on PE days. Children will be asked to remove any jewellery that breaches safety requirements.

### **PLEASE ENSURE ALL ITEMS OF CLOTHING ARE CLEARLY MARKED WITH YOUR CHILD'S NAME**

Please ensure that ALL items are clearly named, preferably with iron/sewn in tags. Biro etc. washes out quite quickly so please use a permanent pen if marking this way. It is also helpful to show your child where their property is labelled so that they can identify it for themselves.

## **Spares!**

Please encourage your child to dress and undress independently. Children should also be able to manage their own personal hygiene. We do have a small reserve of items in the event of any 'accidents', but a spare pair of their own underwear, in their PE bag, would be useful.

## **Visits and Performances**

Your child's class will go on educational outings during the school year to places of interest linked to the curriculum. The trips include museums, galleries and places of interest. These trips are of immense educational value and children build on the experience when they return to school. Children in Year 3 and 4 can go on a residential trip every other year, whilst Year 5 and 6 goes every year in the Summer term. The children are given many opportunities throughout the to perform, for example in Assembly and in our annual Christmas performances and end of year production. The children are also given many opportunities to take part in sporting fixtures through the year.

## **Financial Contributions**

**Financial Contributions** It is the policy of the school governors to ask for voluntary contributions to the cost of swimming transport, educational visits and the cost of craft or cooking work when it is taken home. We ask that all payments are made through the online Parent Pay system where possible. Money or cheques arriving with children should be enclosed in an envelope with the child's name and class written clearly. Charges may be made for certain activities including those detailed below:

- Transport and entrance fees for trips and visits, and board and lodging on residential visits. Families in receipt of income support are entitled to have these charges remitted.
- Costs associated with individual/group tuition in the playing of a musical instrument.
- Optional extras/activities which take place wholly or mainly outside school hours but which are not provided as part of a syllabus and are not required in order to fulfil statutory duties relating to the National Curriculum or Religious Education.
- Breakages: parents may be asked to pay for the cost of repair or replacement for breakages and damage caused by misbehaviour.

Cases of special need will be given sympathetic and confidential consideration on application to the Headteacher or governors. No child will be excluded from activities due to inability to pay.



School Address	Eardisley, Hereford, HR3 6NS
School Telephone	01544 327262
School Website	<a href="#">Eardisley CE Primary School - Home</a>
School Facebook	Eardisley CE Primary School

If there are still unanswered questions please contact the school office, who are always happy to help parents and carers with their queries.