

EARDISLEY CE PRIMARY SCHOOL

**GOVERNORS' MEETING HELD ON
TUESDAY 26TH SEPTEMBER 2023 AT 5 PM**

Present:

PW (Chair)	M Sm
BK (Headteacher)	C Ma
SB	M Sa
LB	SR
AB	

- 1 **Apologies** C Mo/SE/JH **Acti**

- 2 **Declaration of Interest**
None. Annual forms have been circulated for signature and return. All those that have not done so, please do asap.

- 3 **Code of Conduct**
Code of Conduct for current year has been emailed to Governors, all Governors to email the Clerk to state that they have read and understood the C of C for the current Academic year.

- 4 **Election of Chair**
PW expressed willingness to stand again as Chair. Proposed, seconded and all in favour.
Election of Vice-Chair
C Mo proposed, seconded and all in favour.

- 5 **To confirm membership and remit of Committees for this academic year**
The committees were discussed and Governors added to them. To be sent out to all.

- 6 **Minutes of last meeting**
Minutes of the meeting from 5th July 2023 had been previously circulated, these were agreed as a true record and signed by Chair as correct.

7 **Headteacher's Report (previously circulated)**

Head had circulated her report prior to the meeting which she ran through.

Staffing - Discussion on staffing. The new SBM and new Staff working well.

Attendance - Discussion had regarding attendance and its priority, plus the school's actions, which Governors are supportive of as they balance support and challenge in this arena.

Safeguarding – Head ran through her report to update governors on salient information. Discussion on free training for Governors – would be good if as many as possible could do this. ELSA training being undertaken by a TA which will be very beneficial.

SEN - Discussion on any current SEN needs.

Curriculum – update report on the ways in which the school is continuing to develop a rigorous curriculum across the subject areas.

Standards - Discussion about SATS results, with questions to scrutinize both practice and outcomes. A Governor commented on the results being impressive. Another commented that it is as a result of hard work by the Head and Eardisley team. It was noted that Greater Depth in Maths is a priority for the school.

H&S – Recent fire drill went well, Lockdown drill to follow shortly. Ran through any accidents and reports.

Premises – RAAC – a return visit is scheduled to do some further checks. New outside areas coming together. Classroom changes discussed. Millenium Green kindly offering use for our Forest School. Tree Survey to be conducted.

Parental Engagement – the way in which the school engages with and beyond the set times for meetings was discussed. The Governors discussed the changes to the school day timings and the current consultation with parents.

8/9 **SDP/SEF – these priorities, actions and evaluations were discussed with governors.**

New OFSTED packs for Governors – currently being prepared. OFSTED inspection discussed.

10 **Skills Audit**

Ran through by Chair – ongoing.

11 **Questionnaire Survey**

Head shared Questionnaire.

12 **Changes to School Hours**

Draft letter discussed – proposed to send out to parents with tick box to vote for preferred option. All agreed.

Governor Self Evaluation/Training Updates

13 Nothing to report. Governors to let CM know when any training completed to add to training schedule. To send to Clerk.

- 14 **Curriculum Reports/Governor Reporting Cycle**
Governor reporting cycle shared. Governor links updated.
- 15 **Policies for Discussion/Approval - Safeguarding**
SG policy updated for this year. Changes highlighted in yellow. Flow chart updated. All in favour of approving.
- 16 **Reports from Committees and Link visits: Governor Visits Cycle**
No committee reports. Discussion on Values Based Training.
- 17 **Finance – Change of Signature**
Next Finance meeting 24th Oct. Change of signature due to one of the current ones having left has been arranged.
- 18 **Well Being Charter**
Cards to new members of staff to be arranged. Charter to be put in staffroom and website. Survey results discussed, this needs feeding back to staff.
- Highways Issues**
- 19 There is to be a meeting on Thursday regarding side road/access etc. Have requested a proposal in writing, not yet received.
- Health & Safety**
- 20 Usual Legionnaire checks and fire checks/drills completed.
- AOB**
- 21 None
- Items for next Agenda**
- 22 **Dates of Meetings For Coming Year**
Weds 22nd Nov 2023 5 pm
Tues 23rd Jan 2024 5 pm
Weds 20th March 2024 5 pm
Tues 7th May 2024 5 pm
Tues 25th June 2024 5 pm
Weds 25th Sept 2024 5 pm
- Meeting closed at 7.15 pm



22.11.2023

